

Position Profile Director of Spiritual Life and Pastoral Care (Head Chaplain)

Level: Professional Staff

Responsible to: Superintendent

Load: Full Time

Service Period: Year Round

Nature and Scope:

To work with students, teachers, administrators, parents and alumni to, through the development of meaningful relationships and programs, foster individual and corporate, biblically-centered spiritual growth, enabling the development of God-given gifts for Christ-like service in the world community.

Professional Responsibilities:

1. Modeling and Leadership

- Model a personal commitment to Christ and Bible-based Christian living
- Seek to inspire others to Christian commitment, faith, and living
- Contribute towards and maintain a positive Christian spiritual environment
- Exhibit characteristics of being a lifelong learner
- Maintain a positive and collaborative operational environment focused on growth and excellence
- Consistently model professionalism

2. Duties - Developing an effective/joyful team of chaplains who are tasked with:

- A. Overseeing, and participating in, the K-12 chapel programs (in conjunction with other members of the chaplains' team).
- B. Building on the work already being done to create and implement a compelling vision for Christian spiritual formation in Rosslyn students.
- C. Supporting holistic growth in students through strong collaboration between the chaplains and the other members of the Student Life Team (Learning Support, ELL, Counseling, etc.).
- D. Membership as part of the "Member Care Team" that is tasked with supporting Rosslyn staff and families.
- E. Ensuring a strong ongoing collaboration with non-school partners in Christian discipleship and evangelism (e.g. BlueSky).
- F. Being an effective liaison with the CRE (Christian Religious Education) Department to ensure that the theology and spiritual formation that is being taught and encouraged there (consistent with our Core Christian Beliefs) is being supported and bolstered in chapels, discipleship programs, etc. and vice versa.

- G. Typically teaching at least one CRE course per semester. Serving on the school's Leadership Team.
- H. Typically, a member of the school's Child Protection Team.

Key Characteristics and Professional Qualifications:

- A. Demonstrate a personal commitment to Jesus Christ as Savior and Lord and to Rosslyn's Core Christian Beliefs
- B. Demonstrate a passion to see students come to faith in Jesus.
- C. Demonstrate a passion to see students already committed to Christ grow deeper in their faith.
- D. Exhibit a continuing sense of God's calling to service at Rosslyn Academy
- E. Demonstrate a respect for diversity of culture
- F. Demonstrate an appreciation for the diversity of the body of Christ
- G. Possess a minimum of a Bachelor's Degree in a related field
- H. Provide evidence of previous successful organizational experience
- I. Demonstrate the ability to communicate effectively in English, both orally and in writing
- J. Hold absolute confidentiality on school matters.
- K. Demonstrate a life congruent with the Basic Tenets of Rosslyn Academy
- L. Exhibit the characteristics of a collaborative team player.
- M. Demonstrate an ability to craft an inspirational vision and see it through.
- N. Demonstrate a love for people and students in particular.

3. Communication and Collaboration

- Maintain an attitude of openness and desire for communication
- Maintain workable relationships with students, colleagues and staff.
- Attend and participate in school meetings
- Serve on committees to support the overall school programs

4. Professional Development

- Participate in regular self-reflection leading to the written submission of professional goals to the Director of HR and Community Relations and his/her supervisor.
- Participate in scheduled in service and professional development activities
- Remain abreast of current developments and related technology